



12 February 2025

Invitation to Principals and Supervisors

Dear Principal

The Principal and staff of NSW School of Languages take pleasure in inviting you and your NSW School of Languages supervisor(s) to visit our school on

Wednesday 5 March 2025

12.30 - 1pm Lunch

1.00 – 2.00 pm Presentation in Frances Selby Hall

2.00-4.00pm Pre-booked appointments with teachers in Staffrooms

The purpose of the presentation is to enable current and future supervisors to meet the executive and their students' teachers, to discuss matters related to the school's online delivery including Millennium (DEMS) and Canvas, and to take part in a question and answer session.

Please note that we are not funded to offer relief for this presentation, however, we hope you will be able to release your supervisor(s) to attend.

There is no on-site parking but parking is available in neighbouring streets. A map of the surrounding area is available on our website:

<http://www.nswschoollang.schools.nsw.edu.au/our-school/location-and-map>

To allow for organisation and catering for lunch, please email any dietary requirements to cathy.zoccoli1@det.nsw.edu.au before Monday 24 February.

To book appointments to see the teachers please use the following link.

To book: <https://www.schoolinterviews.com.au/code>

Alternatively, use your phone to make your booking using the following QR code:



If we do not hear from you, we will assume that no-one from your school will be attending.

Kind regards

Teresa Naso
Principal



Supervisors Day

Frances Selby Hall

Wednesday 5 March 2025

Program

1:00 – 2:00 pm

Information Session

1. Housekeeping and organisation of the afternoon
Patrick Cigana - Head Teacher Administration
2. Welcome to school
Teresa Naso - Principal
3. Presentation
Danielle Elvy - Head Teacher Enrolments;
Janelle Byrne – Deputy Principal;
Tomoko Takahata – Deputy Principal;
Jannan Assaad – Head Teacher E-learning.
 - Navigating the NSW School of Languages website
 - Speaking lessons
 - Access to Millennium (DEMS)
 - Lesson days
 - Assessment information online
 - Assessments and examinations
 - SMS messaging
4. Question time

2:00 – 4:00 pm

Interviews with NSW School of Languages teachers

Attachments to Supervisors

- 2025 NSL Assessment and Progress Report Dates
- Conduct of NSW School of Languages Examinations at the Home School
- Change of Date or venue of Assessment or Examination
- Supervisors Handbook 2025
- Parent/Carer Handbook 2025